Budget Calendar for 1934-35.

ORDER NO. FL. 4447-506—G. F. 254-33-1, DATED 2ND FEBRUARY 1934.

The attached Calendar for regulating the Budget Work for 1934-35 is approved. The object with which an interval of thirteen and twenty-nine days is allowed for items Nos. 3 and 14, respectively, in the Calendar is to secure an even flow of work in the Comptroller's Office and in the Secretariat and to avoid rush of work at the last moment. All officers handling budget papers are requested not to take up the entire interval but to strictly adhere to the date fixed.

All estimates require to be framed with the greatest possible care. Those relating to revenue receipt heads should aim at producing the best result and at forecasting the realizable result as closely as possible; and those relating to expenditure heads, revenue and capital should be limited to absolutely minimum requirements.

3. *No new charge of any kind and no provision for unsanctioned items should be proposed for inclusion in the expenditure estimates.* The attention of all Heads of Departments is invited to this instruction with a view to its being strictly followed in the preparation and submission of their budget proposals.

4. Sanctions which have not been communicated to the Audit Office on or before the 31st January 1934 need not be taken into account in framing expenditure estimates.

5. The Chief Engineer and Muzrai Commissioner are requested to take timely action to have the detailed estimates of the Irrigation Cess Fund and General Muzrai Fund (respectively) sanctioned and transmitted as indicated in item 22 of the Calendar to the Superintendent, Government Printing, for being printed and supplied to the Members of the Representative Assembly and Legislative Council. The Agent and Secretary, Mysore Railways, is requested to have the Authorization Rolls and the Capital Budget Estimate sent through the Comptroller to the Financial Department with the remarks of the Auditor for being dealt with in the same manner as the estimates of other Departments.

6. The Superintendent, Government Printing, is requested to treat all budget work as urgent and co-operate with the Comptroller in arranging for the issue of the different editions of the Budget on the due dates.

7. As provided in item 25 of the Calender, action will be taken by the Finance Department to communicate informally to the Departments concerned their Budget allotments as soon as they are provisionally fixed with a view to enable the Departments to draw up without delay a suitable programme of work for the coming year and systematise their departmental operations.

S. SHAMANNA,
Secretary to Government,
Financial Department.